

Author Submission Checklist

Before submitting your paper, make sure you have completed all of the following steps:

- My work is original (no plagiarism).
- I have cited all sources (books, websites, research papers).
- My abstract is written in my own words.
- My paper has all required sections (Title, Abstract, Introduction, Methodology, Findings/Analysis, Discussion/Conclusion, References/Bibliography).
- If creative writing, I included a reflection/analysis.
- I have not used AI tools to write or generate content.
- If I surveyed/interviewed people, I included consent & privacy safeguards.
- I reviewed spelling, grammar, and clarity.
- I filled in the Submission Form on the website.

If all boxes are ticked, you're ready to submit!